De Anza College

Student Services
(Evaluations)
Program Review Reflection
2014-2015

1. Overview: Assess program, services, division during the 2014-2015 year. Describe accomplishments, challenges and how challenges were addressed. Include evidence that illustrates accomplishments and challenges.

The 2014-15 year saw an increase in the number of transfer degree applications from 37 in 2013-14 to close to 400 in 2014-15, without a corresponding increase in staffing. This also came with an increase in the applicable number of transfer degree associated transcript evaluations. These are time sensitive documents that must be processed by a set deadline. To meet these challenges, evaluators had to be repurposed from normally assigned work. This resulted in a subsequent slowdown in an already overtaxed evaluations process. Despite this adversity transfer application were processed on time, and other time dependent tasks such as IGETC were done in a timely fashion for students.

2. Describe how SSSP core services or DSPS, EOPS, CalWORKs program plans were met. Include evidence that illustrate how the core services were met.

Evaluations implemented degree audits templates for new transfer degrees in administration of justice, early childhood education, history, and political science to bring the Degree Works system in line with new offerings and helped facilitate better information for counselors and students regarding SSSP ADT's. In concert with counseling it also helped

monitor ED plan development and provide technical assistance, to meet SSSP priority registration mandates.

3. Describe how Student Equity goals were met. Include evidence that illustrate how goals were met.

N/A - However, going forward for the 2015-16 year. We will monitor the graduation numbers of the identified populations of African American males and Asian Pacific Islander males to assist in determining, what if any equity gaps apply to create roadblocks in their chosen academic paths.

4. Enrollment Management (if applicable): Analysis of course offerings and what is needed for 2015-2016 course offerings.

N/A - This section does not apply.

5. Resource requests based on previous Program Reviews and/or Annual Program Review Updates.

Additional resources were not provided for 2014-15, due to budget cuts and staff reductions. Additional staff was however approved for 2015-16. This should greatly assist in the overall workflow in evaluations. Below are the resources that were requested for 2014-15 but we did not receive:
- * Evaluations Support Services Clerk
- * Transfer Degree Evaluation Specialist
- * Evaluation Specialist
- * Technology Resource Staff
- * A request for a scanner through Measure C was never received.
- *Desk-top scanners for BDMS

6. Other Relevant Information: