

2011-12 SSPBT Annual Program Review Update

IIA. PROGRAM SERVICES

Step 1: Check (x) the common services offered by this program. (These are services that are offered by more than one college program.)

Common Services: Explain this program's role or approach to each checked common service as appropriate

Counseling		Explain:
Advising	x	Explain: The Assessment Center front desk tends to be a point where students can get information about their concerns. These concerns range from why they cannot register for a class they took last quarter to what class can they take based on their Foothill coursework.
Orientation	x	Explain: The Assessment Center works with ISP on their new student orientation to make sure new students have the opportunity to take placement tests and clear prerequisites based on prior coursework taken at a US institution.
Outreach		Explain:
Registration	x	Explain: The Assessment Center reviews Prerequisite Clearance Requests for students who want to enroll in courses. The Center also helps students with registration problems.

STEP 2: Check (x) the formal instruction offered by this program (if any). Common services are offered by more than one college program.

Formal Instruction:

Courses		List Courses:(e.g. PEA 1)
Workshops		Name:
Trainings		Name:
Seminars		Name:
Other		Explain:

Step 3: Name the unique services offered by this program. Unique services are offered only by this program (limit 9).

Step 4: Check (x) the **top 5 areas** that each unique service supports or addresses.

Unique Services → ↓ Supports/Addresses	Placement testing	Prerequisite clearances							
Student's Academic Goals	x	x							
Student Equity Goals									
Student Access									
College Enrollment Goals	x	x							
Student Retention Rates	x								
Student Persistence Rates	x	x							
College Diversity Goals									
Federal Mandates									
State Mandates									
Strategic Initiatives:									
Community Collaborations									
Cultural Competency									
Outreach									
Individual Attention									
Institutional Core Competencies:									
Communication/Expression									
Information Literacy	x	x							
Physical/Mental Wellbeing									
Global,Cultural,Social, Env. Awareness									
Critical Thinking	x	x							

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