The Basics:

Column 1 indicates the information being requested for the **2012-13 APRU**.

Column 2 is where your program information should be recorded. The APRU is a Word document, so you will be able to copy and paste or type in your information into the center column. Word wrap is turned on so the box will expand with your typing.

Column 3 contains the instructions for responding to the requested information.

When completed, save this Word doc and name it: sspbt13apru_*insert your program name here*. E-mail the completed APRU and any supporting documents as attachments to < haynesjim@fhda.edu >. It is a good practice to upload a copy to the program's TracDat Documents Repository and keep a soft copy for your files to ensure that your work is not lost. Please contact: Jim Haynes < haynesjim@fhda.edu > or ext. 8954 if you have questions.

Getting Started: Review your 2011-12 Annual Program Review Update posted on the SSPBT website:

http://deanza.edu/gov/SSPBT

Column 1	Column 2	Column 3
Information Requested for the 2012-13 SSPBT - APRU	**Input your answers in this column. Word wrap is turned on so the box will expand with your typing. Please provide brief responses.** Note: Reference documents can also be attached, i.e. TracDat reports. Make sure to note the name of any reference documents in your explanations.	**Instructions:**
Program Name:	**College Life**	Enter the name of the program being reviewed.
Name(s) of the author(s) of this report:	John Cognetta, La Donna Yumori-Kaku, Dennis Shannakian	Enter the name or names of those who wrote this APRU.

What is the program's Mission Statement?	Provide a vibrant college life program for the students, faculty and staff of De Anza College.	Enter (or cut and paste) your most current Mission Statement. Please <mark>highlight</mark> changes, if any, to the Mission Statement that was posted in your 2011-12 APRU
Have you made any significant changes in your program based on the feedback you received from the SSPBT's review of your 2011-12 APRU?	No feedback provided.	Include anything done in direct response to the SSPBT feedback on the 2011-12 APRU. NOTE: If no feed back was received move to the next question.
Have there been any other significant changes to your program since the 2011-12 APRU?	1) Making use of an intern to enhance Multicultural/Diversity programming and events at De Anza. 2) 100% of Administrative Assistant's salary has been removed from A Budget and transferred to other non-college funding sources. Other sources are not stable from year to year.	Please explain any significant changes in: Staffing, equipment, facilities, operational costs, organizational alignment, State/Federal regulations or laws, other?
What Impact have these significant changes had on your program?	1) Enabled production of more comprehensive, inclusive diversity programing that supports college mission. 2) No immediate impact for the academic year of 2012-2013.	Please explain how these significant changes have impacted your program. What is now different?
What Impact have these significant changes had on your students?	1) More participation by students and staff of color in planning and conducting events, greater depth of diversity programing for general student body. 2) 50% of the Administrative Assistant's salary is coming from the DASB budget and as a result they have less to allocate to other student programs on campus.	Please explain how these significant changes have impacted your students, including any positive or negative consequences.

April 15, 2013

Have you initiated anything new to your program since the 2011-12 APRU?	1) Making use of an intern to enhance Multicultural/Diversity programming and events at De Anza. 2) Due to the success of the Eco Pass there has been a need to devote more staff time to overseeing the operation, assisting students, tracking passes, dealing with suppliers and the VTA. 3) The Photo ID program has grown in scope. In addition to student cards we are also providing cards for full-time and part-time employees, nursing students, health technologies students, and more. In addition we will be switching to a new ID Card system this summer (summer 2013) which will necessitate reissuing new cards for everyone.	This is similar to the above question about significant changes but is meant to single out any new initiatives.
Is there anything else the SSPBT should know about what has happened in your program since the 2011-12 APRU?	The very popular club program continues to grow in number and complexity. This is creating a strain on current staffing levels and resources. Current staff member has held the position for the past 31 years. In 1981 we had a total of 25 clubs, currently we have 74 clubs, but staffing levels have not increased to meet demand.	Briefly described anything else the SSPBT should know about your program including any trends, future concerns, things on the horizon, etc.
	Common and Unique Services	
Are there any **additions/deletions/edits** to the list of common or unique services identified in your 2011-12 APRU?	No changes.	The 2011-12 APRU asked your program to, list any common or unique services provided to students. Please briefly explain any changes to that list?
Are there any changes to the common or unique service designations listed in your 2011-12 APRU?	Leadership Opportunities, Club Involvement, Cultural Diversity, and Photo ID are all Growing.	The 2011-12 APRU asked your program to designate the direction you believe each of your common or unique services need to move towards. As you recall the choices were to: **Grow, Maintain, Enhance, Change Direction, Reduce, or Discontinue**. Are there any changes to these designations for a specific service?

SERVICES:	Student Services Learning Outcomes Assessment Cycle	
List all of your current and active **Student Services Learning Outcome Statements** as they are numbered and recorded in your TracDat account.	SSLO # 1: Student involved in DASB leadership will identify and improve their leadership styles. SSLO # 2: Students involved in DASB leadership will demonstrate improved skills in conflict management, meeting management, communication, and budgeting. SSLO # 3: Student will be able to identify the appropriate procedures for joining a student club or starting a new club.	You may cut and paste your **SLO** statements here or attach a document to this APRU and be sure to indicate the name of the document.
What is or has been your **SSLOAC** activity for 2012 -13?	1) We have done the initial survey. 2) Proactively provide workshops shortly after student elections. 3) Look at mobile apps and the web for enhancing the college life experience.	Please summarize all **Student Services Learning Outcomes Assessment Cycle** activities since the 2011-12 APRU, including any work in progress.
Have you completed a **SSLOAC** in 2012 – 13?	No. We have done the initial survey but will be completing the post-survey in spring.	If yes, please summarize the results, discussions, analyses, and any improvement plans that do not involve any new resources to implement. If no, please give an update of your progress or future assessment plans.
Have you identified any enhancement plans for which additional resources will be needed in order to achieve a desired or improved outcome?	No.	If yes, please summarize the results, discussions, analyses, and any improvement plans that will require new resources to implement.
	RESOURCE REQUESTS	
Are there any **deletions/edits** to the resource requests listed in your 2011-12 APRU?	No.	Review your resource requests form your last APRU in 2011-12. NOTE: Resources include: Staffing, equipment, facilities, staff development, operational costs, other.

April 15, 2013

Are there any **additions** to the resource requests listed in your 2011-12 APRU?	No.	If adding new resource requests, please provide a brief explanations to the following criteria for each new request (see attached "ICC_SI_SSPBT_Values information sheet"):
		1. Is the request linked to any of the Institutional Core Competencies?
		2. Is the request linked to any of the Strategic Initiatives?
		3. Is the request linked to any of the Core Values?
		4. Is the request linked to any SSLO Assessment Cycle findings?
		5. Is the request linked to your CPR 5-year plan?
		6. How many times has this request appeared on an APRU?
		7. Is the request linked to any of the SSPBT priorities?
		8. What are the plans to assessment the effectiveness of this request if granted?
		9. Is there anything innovative, unique, or cutting edge about this request?
		10. Other information in support the resource request.
		OR
		For each new request, attach a detailed document that addresses the 10 criteria listed above – be sure to indicate the name of the document.