

NEW ISP STUDENTS CHECKLIST

Use this checklist to help you complete tasks for your first quarter.

ACADEMIC

- Complete [Assessments](#).
- Review [ISP New Student Registration Module](#).
- Attend the [Registration](#) workshops.
- Register for classes: use [MyPortal](#).
- Attend the [ISP Orientation Program](#).
- Submit your U.S. Transcripts for [Evaluation](#) (if it applies).
- Complete the [Prerequisite Clearance Form](#) (if it applies).
- Meet with a [counselor](#) during Drop In for *quick* academic questions or *make an appointment* for an Educational Plan.



IMMIGRATION

- Enroll and Complete 12 units (minimum) if studying from INSIDE the U.S.
*You may count no more than the equivalent of **one online class** or **three credit units of online study**, per academic term, as part of the 12 units required to maintain full-time status. Hybrid classes that include both online and on-campus instruction are considered the same as on-campus classes.*
- If **Summer** is your FIRST admitted quarter, Enroll and Complete 6 units of On-Campus and/or Hybrid classes if studying from INSIDE the U.S.

HEALTH

- Complete and submit [Health Requirements](#) to the [PyraMed portal](#).
- [Health Insurance](#) is MANDATORY for all F-1 students INSIDE the U.S.
 - If you are studying OUTSIDE the U.S. you can [waive it](#).

TRANSFER-IN STUDENTS

- Contact your current school to ensure your SEVIS (I-20) record is [transferred](#) to De Anza.

OTHER

- Pay [tuition](#) or sign up for [installment payment plan](#) before 2nd Friday of **Fall**, **Winter** and **Spring** quarters.

**** Summer quarter tuition payment is [due immediately](#) after class registration.**

- Attend in-person [Mandatory Check In](#) (if studying from INSIDE the U.S.).
- Get your Photo ID and VTA Smart Pass: <https://www.deanza.edu/collegelife/idcard/>

