

CIS -098 Photoshop

Instructor – Patricia Holmes

Instructor: Patricia Holmes
B.S.B.A, MBA, M.A., Three Credentials
E-Mail: holmespatricia@fhda.edu
Office Hours: online 7 days a week

Overview

Welcome to Photoshop...I am very excited about the course and I look forward to a quarter of teaching this amazing software. Photoshop is a very comprehensive, image editing software that is industry standard and used around the world. Photoshop will be taught assuming the user has no prior knowledge of the software. As the quarter progresses, the work will advance and the material will increase proportionately to your newly learned skills. At the end of the course, the student will be proficient in the use of Photoshop and will be able to edit images in a multitude of ways.

Prerequisites:

Advisory: English Writing 200 and Reading 200 (or Language Arts 200), or English as a Second Language 261, 262 and 263.

Software/Computers/Classwork

Photoshop software is provided for you on the De Anza **Computers**. **Class work** and exercises to be turned in for grading will be completed in class. Assignments will come directly from the book, along with additional training assignments the instructor provides.

You must have email and Internet access. If you do not have Photoshop at home you may use the computers at DeAnza.

Requirements

The book is required for each class. Chapter work will be completed and turned from the book. A USB memory stick is also needed for the class. This is to save your completed work and work-in-progress. Or an alternative site such as Dropbox.com

Evaluation – Points

Chapter Material	500
Test	100
Hands on Training Assignments	300
Midterm	100
Projects	200
Final Exam	200
TOTAL POINTS=	1200

Materials

Book: Adobe Photoshop – Classroom in a book. Official Book by Adobe Trainers.
ISBN: 0-321-92807-5

Grade Scale:

A=100% - 90%

B= 89% - 80%

C= 79% - 70%

This is a graded class. This is not a self paced class.

Also, you must complete the midterm exam, final exam, and final project to pass the class

Attendance: Online participation is required along with turning in work each week.

Drop Policy

If a student wishes to drop the course, it is their responsibility to submit a withdrawal to the Admissions and Records Office. If you stop attending class, the instructor may choose to drop you from the roster, but students should not rely on this method. You may instead get a “NP” or No Pass for the class if you do not self-drop.

Eating and Drinking is prohibited in the computer lab.

Homework/Lab Hours: You are expected to complete the assigned weekly work.

The AT lab at DeAnza has Photoshop software.

Note to students with disabilities: If you have a disability-related need for reasonable academic accommodations or services in this course, provide *Instructor* with a Test Accommodation Verification Form (also known as a TAV form) from Disability Support Services (DSS) or the Educational Diagnostic Center (EDC). Students are expected to give five days notice of the need for accommodations. Students with disabilities can obtain a TAV form from their DSS counselor (864-8753 DSS main number) or EDC advisor (864-8839 EDC main number).

Notice to Students:

In accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (1990), and with DeAnza College policy, students with documented disabilities will be provided equal and effective access to educational programs and services. Disability Support Programs and Services (DSP&S) facilitate the provision of services and accommodations for all DeAnza students. Accommodations are determined on an individual basis using disability documentation and in consultation with the student.

Any student who feels he/she may need an accommodation based on the educational impact of a disability should contact DeAnza’s Disability Support Services (DSS) or the Educational Diagnostic Center (EDC) to discuss his/her specific needs. See contact information below. For additional information concerning DeAnza’s Disability Support Services, please see DSP&S website at www.deanza.edu/dsps.

Contact information:

Disability Support Services (DSS)

(408) 864-8753

Educational Diagnostic Center (EDC)

(408) 864-8839

Class information is located at:

<https://catalyst.deanza.edu>