



ICC OFFICER MEETING MINUTES

Thursday, April 28, 2022

6:00 PM PST

Remotely Via Zoom

Facilitator: Maritza Arreola, ICC Advisor

Contact: arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/91907728512?pwd=YTRka2g5cmJ3dC9ScHdiVzJrUGZOUT09&from=addon>

Meeting ID: 919 0772 8512

Passcode: 846203

One tap mobile:

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Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/91907728512>

Call to Order

ICC Advisor, Maritza Arreola, called the meeting to order at 5:33pm

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting.

Time: 10 min

- Rose, Bud, Thorn

2. **Club Day Debrief (Discussion)**

Presenter: Maritza Arreola

Description: This item is to debrief what went well with Virtual and In-Person Club Day

and how we could ensure the next one is even better, and discuss remaining tasks.

Time: 10 min

- Virtual Club Day: Switching up the alphabetical order and having time reminders for clubs doing presentations
- In-Person Club Day:
 - Future reminders of table & chairs clean up, encourage clubs to have their own activities to create more club engagement.
 - For cultural clubs, they could do more traditional activities and performances to bring more spectators.
 - Have clubs do more promotion like flyers and banners to increase participation.
 - Incorporate club identity through their activities.
- A thank you post for clubs for the Instagram feed and newsletter.
- Update the Facebook cover photo.
- Virtual Club Day Zoom needs to be edited and uploaded onto YouTube.

3. **Work-to-Contract for Faculty Advisors (Information/Discussion)**

Presenters: Maritza Arreola

Description: This item is to understand, discuss, and decide on a course of action with the current Work-to-Contract faculty action.

Time: 2 min

- Resolved

4. **ICC Elections Updates (Discussion/Action)**

Presenter: Maritza Arreola

Description: This item is to get update on the ongoing ICC Chair Election process.

Time: 10 min

- Khanh Ngo – DASG Chair of ICC
- Cedric Buenviaje – ICC Chair of Club Affairs
- Elections will be moving forward

5. **ICC Rep Meeting Agenda (Discussion/Action)**

Presenter: Maritza Arreola, Khanh Ngo, Alicia Kong

Description: This item is to discuss and finalize the agenda for the 5/4 Rep Meeting.

Time: 10 min

- Club Day Debrief Breakout Rooms
- Club Day Club Awards
- ICC Elections

6. **ICC Section of Newsletter (Discussion)**

Presenter: Maritza Arreola

Description: This item is to discuss and finalize what will be featured in The Scoop's ICC section for 4/25.

Time: 3 min

7. **End-of-Year Club Awards (Information/Discussion/Action)**

Presenter: Maritza Arreola

Description: This item is to discuss and decide on special Club Awards for Leadership Gala as a way to use Club Award funds.

Time: 15 minutes

- Awards like Hardest Working, Most Improved, Most Engaging, Pioneer, Most Active on social media.

Public Comments

Adjournment

ICC Advisor, Maritza Arreola, adjourned the meeting at 6:34pm

Announcements