



ICC OFFICER MEETING MINUTES

Wednesday, October 12, 2022

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson
& Maritza Arreola, ICC Advisor

Contact: icchairperson@fhda.edu or arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFViT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

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Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFViT2hJQVl5T1kyUkloUT09>

Call to Order

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting.

Time: 5 min

Attendees shared how the quarter is going for them.

2. **Method for Holding ICC Executive Meetings for October 2022**

Presenter: Maritza Arreola

Description: This item is to decide on the method for holding ICC Agenda and Representative Meetings for October 2022 in accordance with Assembly Bill 361.

Time: 5 min

Possible Motions:

- a) Move to have ICC Executive Meetings meet online only in accordance with Assembly Bill 361 for the month of October 2022 due to the continued state of emergency.
- b) Move to have the ICC Executive Meetings simultaneously on campus and online (HyFlex) in accordance with Assembly Bill 361 for the month of October 2022 due to the continued state of emergency.
- c) Move to have ICC Executive Meetings on campus only for the month of October 2022.
 - Khanh moved to have the ICC Executive Meetings simultaneously on campus and online (HyFlex) in accordance with Assembly Bill 361 for the month of October 2022 due to the continued state of emergency. Cedric seconded. No objections – motion passed.

3. **New Clubs & Club Status (Discussion)**

Presenter: Khanh Ngo, Cedric Buenviaje, Maritza Arreola

Description: This item is discuss remaining received applications and other club status updates.

Time: 10 min

- Photography Club: approved to be On Trial
- Pakistani Student Association: Approved for half-table as prospective club
- Cyberpunks: approved to be On Trial
- Career Development Club: reactivating – On Trial
- Google Student Developers Club: reactivating - On Trial
- PUSO: reactivating – On Trial
- Philosophy Club – need confirmation from Advisor that previous Philosophy Forum not active

4. **ICC Rep Meeting Agenda Items (Information/Discussion)**

Presenters: Khanh Ngo, Maritza Arreola

Description: This item is to discuss and decide on Agenda items for the 10/19

Representative Meeting, including Chair of Finance election and Club Day awards.

Time: 10 min

- Invite Student Accounts as guest speakers to introduce themselves and how clubs can contact them. Financial Orientation will likely be scheduled at a later date.
- First business item – announce Club Day Club Award winners. Favorite, Decorated, and Performance will be tallied after event. Promo will be chosen from list with name picker wheel. To be presented by Ruchira.
- Second item: resuming Inactive Fund process. This will be to begin discussing whether to update this process to replenish Scholarship Account and clean up accounts page. To be presented by Khanh and Maritza.
- Third item: Chair of Finance Election. 2 candidates, each will get 3 min intro, 5 min Q&A, 2 min closing. Only Active clubs can vote via ballot. To be led by Khanh, timed by Sean.

- Final item (if time permits): Club Day Debrief. If time, breakout rooms to debrief on what went well and what could be improved. If no time, then survey form will be sent for feedback. To be presented by Ruchira

5. **Fall Club Day Prep (Discussion/Action)**

Presenter: Ruchira Danavadi

Description: This item is to get updated on Club Day planning and final preparation needed.

Time: 30 min

- All items purchased, script and playlist ready
- Set-up will start by 8am to start moving items from ICC, final printing.
- Maritza will print sign-in sheets
- Final reminders sent to clubs, performers
- Shifts
 - Set-up (8:30-11am): Cedric, Khanh, Sean (until class), Alena at 10:30), Maritza
 - Event (11am-1pm): Cedric, Khanh, Ruchira, Alena, Maritza
 - Clean-up (1-2pm): Cedric, Khanh, Ruchira, Alena, Sean, Maritza

Public Comments

Adjournment

Announcements