

# DASB Budget Request 2020-2021

## For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at [ShannakianDennis@fhda.edu](mailto:ShannakianDennis@fhda.edu).

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: FACCC Advocacy and Policy Conference
2. Is this a new DASB account? Yes  No  DASB Account Number: 46-56244
3. Amount requested for 2019-2020 \$2,100
4. Total amount allocated for 2019-2020 \$1,000
5. How long has this program existed? DASB has funded De Anza student participation in the FACCC Advocacy and Policy Conference for many years, usually through special allocations. 2019-2020 was the first year DASB assigned the program a Fund 46 account number.
6. Number of students directly served in this program: 15  
*Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.*
7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.  
**Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.**  
B Budget Accounts: none  
Trust Accounts: none  
Fund 15 Accounts: none  
FHDA Foundation Accounts: none  
Grant Funded Accounts: none  
Other District Accounts: The Faculty Association has supported student participation in the FACCC Advocacy and Policy Conference in the past.  
Off-Campus/Off-District Accounts: none  
On-Campus Co-Sponsorships: none  
Off-Campus Co-Sponsorships: none
8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? We require any student who attends to pay the \$10 DA Student Body Fee and to be DASB Members.
9. What would be the impact if DASB did not completely fund this request? The amount of funding DASB provides will determine the number of students who can attend. If DASB doesn't completely fund this request, fewer students will be able to attend.

**10. Total amount being requested for 2020-2021 (from page 3) \$3,955.51**

Delete the Object Codes and lines within Object Codes you do not need.

### Food/Refreshments (4015)

(Must adhere to district Administrative Procedure 6331, <http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

	Item	Intended Use	Cost
1.	<u>Dinner (3/8/20)</u>	<u>15 x \$30</u>	<u>\$450.00</u>
2.	<u>Lunch (3/9/20)</u>	<u>15 x \$15</u>	<u>\$225.00</u>
3.	<u>Dinner (3/9/20)</u>	<u>10 X \$30</u>	<u>\$300.00</u>
		TOTAL:	<u>\$975.00</u>

### Domestic Conference and Travel (5510)

(Must adhere to district travel policies, <http://business.fhda.edu/policies-and-procedures/ff-travel-policy.html>, and DASB Limitation and Requirements from the DASB Finance Code)

	Item	Intended Use	Cost
1.	<u>Conference Registration</u>	<u>15 x \$120</u>	<u>\$1,800.00</u>
2.	<u>Hotel rooms</u>	<u>7 x \$142.93</u>	<u>\$1,000.51</u>
3.	<u></u>	<u></u>	<u>\$ 180.00</u>
		TOTAL:	<u>\$2,980.51</u>

**Total amount requested (also complete line 10 at bottom of first page) \$3,955.51**

Delete the Object Codes and lines within Object Codes you do not need.

## Request For Information (RFI)

	Question / Inquiry	Program Response
1.	Please provide a <b>thorough</b> description of your program (250 words max)	<p>FACCC stands for the Faculty Association of California Community Colleges. FACCC is a professional membership association representing community college faculty throughout California. It hosts a series of professional development, teaching, and policy conferences. The FACCC Advocacy and Policy (A&amp;P) Conference is its premier event.</p> <p>Day one of the conference focuses on key issues facing community colleges, with an emphasis on budgetary and legislative concerns. Day two students and faculty do advocacy training and conduct legislative visits.</p> <p>De Anza has been sending a delegation of students and faculty to the conference for at least 7 years. Foothill also sends a delegation. We work together in advance of the conference to ensure the district delegation is trained in advocacy. VIDA's Public Policy School interns will lead the training this year.</p> <p>DASB has funded participation in the FACCC A&amp;P Conference for many years now. It is a collaborative effort between the student governments (DASB and ASFC) and faculty.</p> <p>Faculty in attendance from De Anza will include Ray Brennan, Jim Nguyen, Tim Shively, Bob Stockwell, Nicky Gonzalez Yuen, and others. Faculty from Foothill will include Kerri Ryer, Daphne Small, and others.</p>
2.	Please provide how many students are <b>actively engaged</b> in the program. Backing it up with data will help.	<p>We are budgeting for a delegation of 15 students from De Anza.</p> <p>VIDA Public Policy School interns and FA PAC interns are required to attend. There are currently 7 FA PAC Interns and 4 PPS Interns. We're hopeful 4 DASB Senators and/or Officers will join us.</p>

3.	<p>Why is your program <b>important</b> and what is the <b>rationale</b> behind having this program on campus? (250 words max)</p>	<p>The FACCC Advocacy and Policy Conference is important because it is a place where students and faculty work together to advance our collective interests.</p> <p>We believe there is considerable overlap between student interests and faculty interests. Student learning conditions are faculty working conditions. Students want and need a high-quality educational environment that is accessible, affordable, and that provides necessary support services. Faculty/staff want and need resources and support to best promote student success.</p> <p>The FACCC Advocacy and Policy Conference is a site where students and faculty come together to advocate on behalf of community colleges. We need to engage in political struggle together if we are to ensure students, faculty, and our institutions get what they need to fulfill their mission.</p>
4.	<p>How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)</p>	<p>The FACCC A&amp;P Conference expands students' perspectives by providing them an opportunity to learn about the California budget and politics as it pertains to community colleges.</p> <p>The FACCC A&amp;P Conference positively impacts students' lives and the community by providing students with an opportunity to network and caucus with peers from throughout the state, including SCCC representatives, and to meet with their legislators to advocate on behalf of students and community colleges.</p>
5.	<p>How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.</p>	<p>This program works to improve itself every year by soliciting feedback from students who attend the FACCC Advocacy and Policy Conference. We build this into our training through VIDA's Public Policy School.</p> <p>We also know that the FACCC Advocacy and Policy Conference is for students deeply interested in public policy and advocacy work.</p> <p>A De Anza student (Ali Sapirman, FACCC Intern and FA PAC Intern) and two faculty (Bob Stockwell and Nicky Gonzalez Yuen) are now actively involved in the planning of the conference itself. They are also involved in the creation of FACCC's Student Engagement Taskforce, which is pushing for the most student-centered conference yet!</p>

6.	<p>What are <b>all</b> of your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. If there are no other sources, has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)</p>	<p>The other sources of funding we have for the FACCC Advocacy and Policy Conference for faculty participants are professional development funds (which faculty use to cover the cost of their attendance) and the Faculty Association (FA), which in years past has assisted in covering the costs of the student delegation.</p>
7.	<p>Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at <a href="http://www.deanza.edu/dasb/budget">www.deanza.edu/dasb/budget</a></p>	<p>The FACCC Advocacy and Policy Conference meets all but one of the DASB budget goals for 2020-2021.</p> <p>The FACCC Advocacy and Policy Conference: helps students succeed and enables them to achieve their academic and personal goals at De Anza; promotes leadership, diversity, civic engagement, campus community development, academic skills development, environmental sustainability and equity among all students; benefits students during the fiscal year of the budget; benefits DASB members; serves students efficiently while maintaining quality; demonstrates efficient and effective use of the previously allocated funds; promotes student retention by enhancing the quality of education at De Anza; is a unique program that falls outside the purview of what should normally be funded by the college.</p> <p>The FACCC Advocacy and Policy Conference does not generate DASB Revenue, but students learn about California community college politics and develop vital advocacy skills.</p> <p>That said, it is noteworthy that the FA PAC Internship Program was responsible for drafting the student ballot initiative creating the Student Representation Fee (SRF); and FA PAC interns ran the campaign and educated and mobilized student voters. Thus, one of the programs that is represented in the FACCC Advocacy and Policy delegation generated significant funds for DASB in the process of establishing the SRF and Fund 46.</p>
8.	<p>Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)</p>	<p>There is no other program like the FACCC Advocacy and Policy Conference. It is unique because it is the only conference in the state of California that brings together students and faculty to advocate on behalf of students, faculty, and California community colleges.</p>

9.	<p>Explain how your program advertises and promotes itself to the general student population. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)</p>	<p>We recruit students from DASB, the Public Policy School, the FA PAC Internship Program, and other organizations on campus.</p> <p>The size of the group is a function of the budget. If we had additional resources, we could send a larger delegation.</p>
10.	<p>Explain how your program promotes equity on campus. (250 words max)</p>	<p>The program promotes equity by supporting a diverse and eclectic mix of students from various organizations on campus to attend the conference. Here this diverse group of students further develops their organizing and advocacy skill set. In doing so they increase their efficacy and their ability to fight for their communities' interests. When students are able to advocate effectively, they are more likely to be able to obtain the resources and policies necessary to promote equity and social justice.</p> <p>We see the FACCC Advocacy and Policy Conference as directly connected to the equity mission of the college. Our goal is to promote student efficacy so that their needs are met and the institution gets the resources it needs to fulfill its mission, which is to serve all students.</p>

**Signatures that are required for utilizing funds**

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter’s Name: Robert Stockwell  
Phone Extension: x8382  
E-mail: stockwellrobert@fhda.edu  
Relationship to Project: Intern Supervisor  
Position on Campus: Political Science Instructor  
Administrator’s Name: Carolyn Wilkins-Greene  
Phone Extension: x5302  
E-mail: wilkinsgreenecarolyn@fhda.edu  
Relationship to Project: Supervisor of instructor Robert Stockwell  
Position on Campus: Dean, Social Sciences and Humanities Division

Approved by DASB Chair of Finance

(Produced by the Office of College Life - 8/1/2019)