

MINUTES
DASB FINANCE COMMITTEE MEETING
Wednesday, May 2, 2001
2:00 pm – 3:00 pm
Meeting Room 1

Call to Order

Geraldine Garcia called the meeting to order at 2:06 p.m.

Roll Call

David Sarkis (left early: 2:30 p.m.), Christopher Mikita, Kea Loewen, Brett Jensen, Neil Parekh.

Late: Stephanie Lagos (2:45 p.m.)

Advisors: John Cognetta, Lisa Ross-Kirk

Guests: Marion Winters, Thelma Redmon, Trudy Walton

Public Comments

Consent Calendar

1. Line Item Transfer of \$700 from object code 6420 (Current Capital Account) to object code 4060 (Printing) within the Account Office Supplies Account, account # 41-51320-6420. This is to help pay for the 2001 - 2002 DASB Budget Book.
2. Line Item Transfer of \$1,000 from ICC Allocations Account, account # 41-054730 to the Casual Hourly Account, account # 41-53100-2350.
3. Line Item Transfer of \$600 from ICC Allocations Account, account # 41-054730 to the Professional Services Account, account # 41-53100-5214.
4. Line Item Transfer of \$150 from object code 5214 (Professional Services) to object code 4060 (Printing) within the California History Account, account # 41-56200.
5. Line Item Transfer of \$126 from object code 5214 (Professional Services) to object code 4010 (Supplies) within the California History Account, account # 41-56200.

David Sarkis moved to approve the Consent Calendar.

Kea Loewen seconded the motion.

Motion passed.

Business

DISCUSSION/ACTION

6. Carry Over of Funds.

This item is to discuss carrying funds over until the end of the school year or longer for one account. The following accounts are: the Chorale/Vintage Account, account # 41-57115; the Patnoe Jazz Festival Account, account # 41-57135; the Vocal Jazz Performance/Recording Account, account # 41-57150; and the Women's Chorus Account, account # 41-57155.

Presenter: Roger Letson.

Kea Loewen moved to approve the following accounts to be carried over the end of the school year or longer for one account: the Chorale/Vintage Account, account # 41-57115; the Patnoe Jazz Festival Account, account # 41-57135; the Vocal Jazz Performance/Recording Account, account # 41-57150; and the Women's Chorus Account, account # 41-57155.

David Sarkis seconded the motion.

Discussion occurred.

Motion passed by unanimous vote.

DISCUSSION/ACTION

7. Account Carry Over

This item is to discuss carrying the balance of the Jazz Performance/Recording Account, account # 41-57130 and the Band Account, account # 41-57110 so that the compilation and production of the annual Jazz Ensemble and Wind Ensemble recording can take place over the summer.

Presenter: Robert Farrington

Geraldine Garcia moved to approve carrying the balance of the Jazz Performance/Recording Account, account # 41-57130 and the Band Account, account # 41-57110.

Kea Loewen seconded the motion.

Motion passed by unanimous vote.

DISCUSSION/ACTION

8. Finance Code

This item is to discuss the Finance Code.

Presenter: Geraldine Garcia

Geraldine Garcia asked the Finance Committee to review the Finance Code to be discussed on next week's Finance Committee meeting.

DISCUSSION/ACTION

9. Capital Accounts

This item is to discuss the Capital Accounts.

Presenter: Geraldine Garcia.

Discussion occurred about sending the letters to Capital Account concerning Capital items. The deadline for these letters will be on Wednesday, May 23, 2001, for Senators, the letters are due Friday, May 4, 2001.

DISCUSSION/ACTION

10. Carry Overs

This item is to discuss Carry Overs.

Presenter: Geraldine Garcia

Kea Loewen made a motion to have any Finance item that was approved in the Spring Quarter shall be approved as automatic carry overs.

Brett Jensen seconded the motion.

Motion passed.

INFORMATION

11. STARS Account

This item is to discuss the STARS Account.

Presenter: Marion Winters and Thelma Redmon

Discussion occurred about misunderstandings of violations of written policies of the STARS Account.

Approval of Minutes

April 11, 2001

April 25, 2001

Kea Loewen moved to approve the April 11, 2001 Finance Minutes (as amended) and the April 25, 2001 Finance Minutes.

Stephanie Lagos seconded the motion.

Motion passed.

Burning Issues

Announcements/Informational Reports

Adjournment

Geraldine Garcia adjourned the meeting at 3:10 p.m.

The meeting was re-opened by Kea Loewen - the April 11, 2001 Finance Minutes needed to approved for the Senate Meeting.

The meeting was re-adjourned at 3:15 p.m.

Submitted by

Karen Acosta

DASB Secretary

Approved by the Finance Committee on Wednesday, May 9, 2001