

MINUTES
DASB FINANCE COMMITTEE MEETING
Monday, April 18th, 2011
4:00 PM
Santa Cruz Room (HCC 231)
Campus Center Upper Level

Call to Order

Arvind Ravichandran called the meeting to order at 4:02pm.

Roll Call

<u>Name</u>	Present	Absent	Late	Excused
Brenda Kristie		X		X
Balaram Fedchenko	X			
Ze-Kun Li	X			
Leo Nguyen			X4:09pm	
Arvind Ravichandran	X			

Guests: Lydia Hearn, Danielle von Matt, Rachel Pacheco, Pablo Zamorano, Lisa Kirk, Anaruth Hernandez

Public Comments

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during public comments.

Approval of Minutes

April 11th, 2011

Ze-Kun Li moved to postpone the Approval of Minutes until the end of the meeting.

Balaram Fedchenko seconded the motion.

No objections.

The motion to postpone the Approval of Minutes until the end of the meeting passed by consensus.

Business

1. INFORMATION/DISCUSSION/ACTION

Title: De Anza Women's Softball

This item is to approve \$1,000 for Meals – Away Games for the De Anza Women's Softball Team.

Presenter: Rachel Pacheco

Time Limit: 15 minutes

Ze-Kun Li moved to table the item until after item 6.

Balaram Fedchenko seconded the motion.

No objections.

The motion to table the item until after item 6 passed by consensus.

2. INFORMATION/DISCUSSION/ACTION

Title: De Anza Men's and Women's Swim/Dive Team

This item is to approve \$2,000 for Travel for the De Anza Men's and Women's Swim/Dive Team.

Presenter: Danielle von Matt

Time Limit: 15 minutes

Danielle von Matt presented the item.

Balaram Fedchenko moved to approve \$2,000 for Travel for the De Anza Men's and Women's Swim/Dive Team.

Ze-Kun Li seconded the motion.

Objections.

Discussion occurred.

Ze-Kun Li moved to end discussion.

Leo Nguyen seconded the motion.

No objections.

The motion to approve \$2,000 for Travel for the De Anza Men's and Women's Swim/Dive Team passed by consensus.

3. INFORMATION/DISCUSSION/ACTION

Title: Honors Program

This item is to approve \$1,999.94, including \$1970 for Student Payroll and \$29.94 for Benefits, for the Honors Program.

Presenter: Lydia Hearn

Time Limit: 15 minutes

Lydia Hearn presented the item.

Leo Nguyen moved to approve \$1,200 for the Honors Program.

No objections.

The motion to approve \$1,200 for the Honors Program passed by consensus.

4. INFORMATION/DISCUSSION/ACTION

Title: Finance Code

This item is to discuss possible changes for the Finance Code.

Presenter: Leo Nguyen

Time Limit: 15 minutes

Leo Nguyen presented the item.

Discussion occurred.

5. INFORMATION/DISCUSSION

Title: CCP and Honors Council Meetings

This item is to discuss the plans of the CCP and Honors Council.

Presenter: Leo Nguyen

Time Limit: 15 minutes

Leo Nguyen presented the item.

Discussion occurred.

Ze-Kun Li announced that Gloria Hinstin said that the CCP Program uses a log for the partners to write down their meetings, but only 50% of the students do it. This means that up to 50% of the people might not even meet anymore, but do not tell CCP about it, and there is a high chance of students not being satisfied with the program, because people can just drop out. Ze-Kun Li suggested that the CCP Council should talk about how to make the partners' meetings more accountable, and since some students get extra credit from turning in their logs, CCP should be a part of the curriculum to influence part of the grade. Also, the timeline CCP is using each quarter is not very efficient; they do not make students turn in their applications until week 3 to 5, and they do not partner up the students until week 8, so the students only meet for the last 3 weeks of each quarter, which shows there is a huge problem with schedule. Since a computer in several steps does the pairing up process, they have to make it possible to speed up the whole process so that the partners have more time to meet or figure out when they can meet. Ze-Kun Li suggested to determine what CCP could do to push the application deadline earlier. Also, none of Finance Committee members have ever been part of CCP, so he asked if someone could join the program to find out about it from inside. Pablo Zamorano responded that he joined the CCP Program in Fall and was appointed to inform the Finance Committee about the Cross Cultural Partners Program.

6. INFORMATION/DISCUSSION/ACTION

Title: Posters for Programs funded by the DASB

This item is to appoint a person to contact the DASB Marketing Committee regarding the design of the poster and programs funded by the DASB.

Presenter: Leo Nguyen

Time Limit: 5 minutes

Leo Nguyen presented the item.

Discussion occurred.

The project got delayed for one week because of the Budget Book cover.

Leo Nguyen was appointed to ask Cindy Luu to make the poster.

Burning Issues

Lisa Kirk announced that she had asked the DASB long ago to advertise for the movie tickets, but they never did it. Now she just saw a big advertisement for all discounts in LaVoz, but still nothing about the movie tickets.

Leo Nguyen reported that they are going to present the Budget to the Board of Trustees on May 1st, and asked Lisa Kirk what format is needed. Lisa Kirk suggested to ask John Cogna about it, and told the Committee that they will have a practice before the actual presentation.

Announcements/Informational Reports

Lisa Kirk announced that the College got cut a lot of its budget, wherefore she got a phone call from her boss, asking if the 2011-2012 Budget could be changed. Her supervisor will be coming and asking for additional 25% of the Accounting Position Assistant, which is around \$25,000 at the Finance Meeting. She also suggested to look at the accounts for "Creative Arts Vocal Jazz" and "Wellness Center", that are not using all their money and to can take it back.

Approved on Monday, April 25th, 2011

Anaruth Hernandez asked who could be at the Campus Cleanup on this Friday to represent the DASB team. Sara Nierle, Leo Nguyen, Pablo Zamorano, and John “Jarren” Lu responded that they would attend.

Adjournment

Arvind Ravichandran adjourned the meeting at 4:57pm.

Submitted by,

Sara Nierle
DASB Secretary
Approved on Monday, March 25th, 2011