



DASB SENATE MEETING MINUTES

Wednesday, October 9th, 2019

4:00 pm

Student Council Chambers

Chair: Shelly Michael

Contact: shelly.s.michael@gmail.com

Call to Order

Shelly called the meeting to order at 4:02 pm

Roll Call

2019-10-09 Attendance			Yes: 21	No: 0	Abs: 0
1	N/A	2	Alex J.	3	Alex W.
4	Chris L.	5	Arafa O.	6	Arina S.
7	Bhuvaneshwari N.	8	BK B.	9	David L.
10	Daysha P.	11	Eric J.	12	Faizan M.
13	Halina L.	14	John N.	15	Juan M.
16	Katie H.	17	Keanu C.	18	Maya B.
19	Nga N.	20	Paige W.	21	N/A
22	N/A	23	Peter P.	24	Shelly M.
25	Sonia Y.	26	Steve H.	27	Yusra I.
28		29		30	
31		32		33	
34		35			

Excused: John (gone 4:21- back 5:09)

Absent: Daysha, Eric, Keanu

Left early: BK (6:06), David (6:06), Yusra (6:24), Katie (6:31), Arina (6:35)

Approval of Minutes

- October 2nd, 2019
- **Juan moved to approve the minutes from October 2nd, 2019**
 - **Seconded by Chris**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, BK B, Chris L, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- Sofi asked the Senators to notify her if they arrive late or need to leave early so she can record it in the minutes.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu informed the Senators she is expecting them to read their e-mails during weekdays and to respond within 48 hours after she sends an email to them.
- Hyon Chu informed she sent an email to the Senators regarding disruptive behavior and asked everyone to read it, if they have not done it already.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Steve announced that he will along with Casey, former DASB Bike Coordinator, present their idea about building a bike structure in the bike corral for the Campus Facilities Committee.
- Bhuvaneshwari informed Club Day is tomorrow and Marketing & Communications Committee will be tabling there.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Genevieve shared updates from the Board of Trustee meeting which was on Monday, October 7. Chancellor Miner presented a brief timeline regarding the Flint Center.

Shared Governance Reports

- Arafa informed she attended the Technology Committee meeting where they discussed developing an online messaging app for students. They also went over the website.
- Halina and John informed they attended the IPBT meeting where it was discussed to move the program review timeline. They were placed into groups to go over the program reviews.
- Sonia announced she attended the Classified Senate meeting where they discussed the mascot change and the timeline.
- Bhuvaneshwari and Katie informed they attended the ICC meeting, where Club Day was discussed.
- Yusra informed Student Senate Council debriefed Welcome Day and the committee also discussed the declining enrollment.

Inter Club Council Reports

No Inter Club Council representative present.

Internal Committee Reports

- Halina informed Finance Committee approved a funding breakdown for Multicultural/Diversity events, the committee also approved the 2020-2021 DASB Budget goals, as well as approved the Categorization of Operational vs. Non-operational Accounts
- Arina announced Club Day is tomorrow and Marketing & Communications Committee will be tabling there. She asked the Senators to assist the committee there tomorrow. During their meeting they also discussed dividing the committee into different teams with different focus areas.
- Steve informed Environmental Sustainability elected Arafa as their new Vice Chair. The committee also discussed the goals for the committee as well as accepting five new interns and three returning interns.

Consent Calendar

1. Add Shelly Michael to Student Rights and Services Committee
2. Add Nga Nguyen to Environmental Sustainability Committee
3. Add Paige Wallace to Student Rights and Services Committee
4. Add John Nguyen to Flea Market Committee
5. Add Juan Marquez to Flea Market Committee
6. Add BK Baek to Marketing and Communications Committee
7. Add Keanu Czech to Academic Senate Committee
8. Add BK Baek to Academic Senate Committee
9. Add Eric John to Administrative Services Planning and Budget Committee
10. Add Halina Liang to Campus Budget Committee
11. Add Alex Wang to Campus Budget Committee
12. Add Arina Sze to Campus Center Advisory Board Committee
13. Add Nga Nguyen to Campus Center Advisory Board Committee
14. Add Steve Hoang to Campus Facilities Committee
15. Add Arafa Omer to Campus Facilities Committee
16. Add Chris Lai to Campus Facilities Committee
17. Add Shelly Michael to Chancellor's Advisory Council Committee
18. Add David Lee to Chancellor's Advisory Council Committee
19. Add Sonia Yu to Classified Senate Committee
20. Add Shelly Michael to College Council Committee
21. Add Maya Burns to College Council Committee
22. Add Paige Wallace to College Council Committee
23. Add Alex Jin to Course Scheduling and Enrollment Management Task Committee
24. Add Maya Burns to Equity Action Council Committee
25. Add Halina Liang to Instructional Planning Budget Team Committee
26. Add John Nguyen to Instructional Planning Budget Team Committee
27. Add Bhuvaneshwari Natarajan to Inter Club Council Committee
28. Add Katie Hsu to Inter Club Council Committee
29. Add Juan Marquez to Student Senate for California Community Colleges Committee
30. Add Alex Jin to Student Health Advisory Committee
31. Add Faizan Miya to Student Services Planning and Budget Team Committee
32. Add Paige Wallace to Student Services Planning and Budget Team Committee
33. Add Arafa Omer to Technology Committee
34. Add Harrison Aung to Marketing and Communications Committee as an Intern
35. Add Uyen Bui to Marketing and Communications Committee as an Intern
36. Add Ezekiel Chow to Marketing and Communications Committee as an Intern
37. Add Jing Yao Heng to Marketing and Communications Committee as an Intern
38. Add Elle Hughes to Marketing and Communications Committee as an Intern
39. Add James Kim to Marketing and Communications Committee as an Intern
40. Add Nelson Wei Yang Sim to Marketing and Communications Committee as an Intern
41. Add Roger Wu to Marketing and Communications Committee as an Intern
42. Add Jennifer Yu to Marketing and Communications Committee as an Intern
43. Add Jenny Lee to Environmental Sustainability Committee as an Intern

- **Bhuvaneshwari moved to approve the Consent Calendar**
 - **Seconded by Arina**
 - **Alex J objected**
- Alex J informed he wanted to strike item number 23 from the Consent Calendar
- **Halina moved to approve the Consent Calendar as amended**
 - **Seconded by Maya**
 - **Arafa objected**
- Arafa informed she wanted to strike item number 15 from the Consent Calendar
- **Faizan moved to approve the Consent Calendar as amended**
 - **Seconded by Paige**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, BK B, Chris L, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

Business Items

44. INFORMATION/DISCUSSION

Title: New De Anza Mascot Information

This item is to discuss the history of the De Anza Mascot, the results of the last election, and present new ideas for the De Anza Mascot.

Presenter: Shelly Michael

Time: 30 minutes

- Shelly and Marisa Spatafore, Associate VP, Communications and External Relations, presented information regarding the mascot change. Marisa gave an overview of the workplan and informed they have met with different departments to get their input regarding the mascot change. Shelly and Marisa presented the survey for the mascot change.
 - Discussion occurred. Marisa clarified there has been other suggestions too regarding which options there should be for the mascot but not all departments have been in favor of those options. Marisa clarified that this survey is an opinion poll and not a vote for which alternative should be used as the new mascot.

45. INFORMATION/DISCUSSION

Title: June-September 2019 List of Checks \$500 or Greater

This item is to present the June through September list of checks processed by the Student Accounts Office that were \$500 or greater.

Presenter: Lisa Kirk

Time: 10 minutes

- Lisa presented the list of June through September list of checks processed by the Student Accounts Office that were \$500 or greater.
 - No questions asked.

46. INFORMATION/DISCUSSION/ACTION

Title: DASB Budget Presentation

This item is to inform and to give the Senate an overview of the DASB budget.

Presenter: Lisa Kirk

Time: 30 minutes

- Lisa presented and shared an overview of the DASB Budget. She explained how Fund 41 and Fund 46 works and clarified the difference between the two funds.
 - Discussion occurred. Lisa clarified how fundraising for revenue works, she also explained that the investment part for the DASB budget is interest from the bank.

47. INFORMATION

Title: Student Climate Survey

This item is to share with DASB the survey tool that will be used in winter 2020 to survey students about the campus climate. I would like to discuss ways to increase survey participation as well as ways to use the results to best support students. The survey tool is available here: <https://ucla.box.com/v/DLE-Instrument>. It is designed by UCLA and we are unable to change any questions, but can add 1-2 questions of our own.

Presenter: Mallory Newell

Time: 10 minutes

- Mallory presented the survey tool that will be used in winter 2020 to survey students about the campus climate. She clarified that they cannot change the questions, only add questions. She said she is hoping to get help to promote this survey from the DASB.
 - Discussion occurred. Mallory informed the only way the survey will be distributed is through a survey link and it will take approximately 15 minutes to finish. On previous surveys there has been 10-12% student participation. The survey is only available in English but if anyone wants to volunteer to translate it they are welcome to do so.
 - There was a suggestion to add a section about housing insecurity.

48. ACTION

Title: Request to Provide La Voz News with 2019-2020 Senators E-mails

This item is to request permission for a list of 2019-2020 DASB Senators emails to be shared with La Voz News editors. This is in effort to have communication between DASB and La Voz.

Presenter: Julia Kolman

Time: 5 minutes

- Julia presented and informed she is asking for consent to have the Senators share their contact information with La Voz
 - Dennis explained information about the Senators email addresses can be found on the website
 - No action taken

49. INFORMATION/DISCUSSION/ACTION

Title: Resolution Writing and General Assembly

This item is to introduce resolution writing in preparation for Spring 2020 SSCCC General Assembly.

Presenter: Lawrence Su

Time: 20 minutes

- Lawrence presented and gave the Senators an introduction in how to write a resolution. He gave an example by showing them a final resolution packet for a resolution followed by showing the Senators where they can find the template for resolution writing on the De Anza website. Lawrence informed that the reason to why he shared this with the Senators is so they are prepared for the Spring 2020 SSCCC General Assembly.

50. INFORMATION/DISCUSSION

Title: SSCCC Resolution Implementation

This item is to discuss possible implementation of the regional goal of providing N9S masks for students in case of air pollution.

Presenter: Genevieve Kolar

Time: 10 minutes

- Genevieve presented and gave a short introduction to this agenda item. She explained that since California is expected to have more wildfires the N9S masks should be available for free for students in case of air pollution.

- **Maya moved to take a five minute recess**
 - **Seconded by Arina**
 - **No objections.**

- **Motion passes on consensus. Recess confirmed at 6:06 pm.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, BK B, Chris L, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

- **Shelly called the meeting back to order at 6:12 pm with a post recess attendance.**

Post recess attendance			Yes: 15	No: 0	Abs: 0
1	N/A	2	Alex J.	3	Alex W.
4	Chris L	5	Arafa O.	6	Arina S.
7	Bhuvaneshwari N.	8	BK B.	9	David L.
10	Daysha P.	11	Eric J.	12	Faizan M.
13	Halina L.	14	John N.	15	Juan M.
16	Katie H.	17	Keanu C.	18	Maya B.
19	Nga N.	20	Paige W.	21	N/A
22	N/A	23	Peter P.	24	Shelly M.
25	Sonia Y.	26	Steve H.	27	Yusra I.
28		29		30	
31		32		33	
34		35			

Late back: Alex J, Bhuvaneshwari, Paige

51. INFORMATION/DISCUSSION

Title: Review Professional Code of Conduct

This item is to review professional conduct.

Presenter: Hyon Chu Yi-Baker, Dennis Shannakian

Time: 20 minutes

- Shelly announced this agenda item was not approved

52. INFORMATION/DISCUSSION/ACTION

Title: Approve 2020-2021 DASB Budget Goals

This item is to present and to approve the 2020-2021 DASB Budget Goals.

Presenter: Halina Liang

Time: 15 minutes

- Halina presented the 2020-2021 DASB Budget Goals.
- **Faizan moved to approve the 2020-2021 DASB Budget Goals**
 - **Seconded by John**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, Chris L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

53. ACTION

Title: Elect Delegates to Guided Pathway Core Team

This item is to elect three delegates who will represent De Anza on the Guided Pathway Core Team.

Presenter: Maya Burns

Time: 15 minutes

- **Halina moved to table agenda item #53 to the next Senate meeting on October 16, 2019**
 - **Seconded by Arina**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, Chris L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

54. ACTION

Title: Elect Delegates to Academic Calendar Task Force

This item is to elect two delegates who will represent De Anza on the Academic Calendar Task Force.

Presenter: Maya Burns

Time: 15 minutes

- **Bhuvaneshwari moved to table agenda item #54 to the next Senate meeting on October 16, 2019**
 - **Seconded by Arafa**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, Chris L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

55. DISCUSSION/ACTION

Title: Re-Evaluate Rolling Elections Criteria

This item is to discuss the importance of DASB Senate rolling elections criteria. We need to add process which show commitment from students running for Senators.

Presenter: Bhuvaneshwari Natarajan & Steve Hoang

Time: 15 minutes

- Bhuvaneshwari and Steve presented, they asked go get the Senators opinions regarding the criteria's for the rolling elections implemented during last Senate term. They presented the current criteria's in the Senate Bylaws followed by their suggested changes. The reason why they suggest these changes are because they want to ensure the new Senators will be committed.
 - Discussion occurred. They clarified what kinds of events the prospective Senators would have to attend. The Senate discussed possibly changing the suggested requirement of having the prospective Senators being interns for a month and instead make it a requirement they attend the internal committee meetings.

56. ACTION

Title: DASB Shirt Design Review

This item is to present and approve the designs of the new DASB shirt designs.

Presenter: Arina Sze

Time: 20 minutes

- Arina presented the finalized design of the DASB shirt.
- **Chris moved to approve the design of the DASB shirt**
 - **Seconded by Katie**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Arina S, Bhuvaneshwari N, Chris L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

57. INFORMATION/DISCUSSION

Title: Board Meeting Debrief

This item is to discuss the October 7th Board of Trustees meeting.

Presenter: Genevieve Kolar, Shelly Michael, Maya Burns, Halina Liang, Arina Sze, Eric Joh, Steve Hoang

Time: 30 minutes

- Genevieve gave a summary of what was discussed at the Board of Trustee meeting, mainly focusing on the Flint Center and what will happen with that spot. Genevieve informed she wants to work with the Senate to come up with criteria's on how the students should be involved in the decision making of the Flint Center.
 - Discussion occurred. The Senate agreed the student needs to be heard and one way to make the students heard is by preparing a well written resolution. Shelly encouraged the Senators to attend the next Board of Trustees meeting to represent the Student Body and to reflect what the student needs.

58. INFORMATION/DISCUSSION

Title: Outdoors Club Kayaking Trip

This item is to inform Senators of the upcoming kayaking trip on October 20th and to answer any questions Senators may have.

Presenter: Faizan Miya

Time: 15 minutes

- Faizan presented and gave information about the upcoming kayaking trip with the Outdoor Club on October 20th. He informed the sign up for this trip starts tomorrow, Thursday on Club Day.

59. INFORMATION

Title: Reading of Thank You Notes

This item is to read various thank you notes given to the DASB Senate.

Presenter: Shelly Michael

Time: 20 minutes

- **Paige moved to table agenda item #59 to the next Senate meeting on October 16, 2019**
 - **Seconded by Juan**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, Chris L, Faizan M, Halina L, John N, Juan M, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H,**

Introduction and Approval of Prospective Senators

- The following prospective Senators attended their first Senate meeting:
 - Yi-Hsuan Wu
 - Po Chen Lai
 - Kirana Rafli
 - Kathlyn Johan
 - Sarah Chen
- The following prospective Senators attended their second Senate meeting:
 - Qingyuan (Max)
 - Homa Bakhiet

Public Comments

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No Public Comments

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Maya informed she has collected all the office hours and field hours for last week. She asked the following Senators to speak with her after the meeting: Chris, David, Nga, Alex W.
- Paige asked any Senators who is interested to be in the Student Rights and Services Committee to speak with her.
- Dennis informed that, according to the Brown Act, if something will be presented during a Senate meeting it needs to be shared prior to the meeting so that it can be reviewed by both the Senate and members of the public along with the Senate agenda.
- Steve reminded the Senate about the Campus Facilities meeting next Tuesday.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Genevieve encouraged the Senators to attend the Campus Facilities meeting.
- Genevieve informed there has been accessibility issues raised on campus such as not all doors are working and that there are no gender neutral disabled restrooms.

Adjournment

Shelly adjourned the meeting at 7:08 pm.

Upcoming Events