

## Biological, Health/Environmental Sciences

**NURS:** *Are the videos/DVDs requested available via the Library (via physical check out or streaming media)?*

No they would not be available through the library.

The video tapes being requested by the Nursing program are medically specialized - for example dealing with psychiatric patients, wounds and other trauma.

They would not be viewed by your average student as they deal with specific technicalities, symptoms and treatment approaches.

## Creative Arts

**CA:** *Is the existing kiln inoperable? What is the enrollment and student success rates for Ceramics courses? Is Ceramics required for any certificate or degree?*

The current kiln we are looking to replace with instructional equipment dollars is over 30 years old and is still limping along but we have trouble finding parts to fix it. We have been requesting a kiln replacement for the last 5 years. The new replacement kiln if we were lucky enough to have it funded would be more cost effective to fire and will use much less energy.

There is currently an AA degree in Ceramics under Art and Ceramics is often a required course for all Art transfer programs as well as some physical therapy programs.

We offer 4 to 5 sections of ceramics per quarter with enrollments of 125 students. Success rates are strong 85%.

**F/TV:** *Could you provide more specifics about the checkout system? Is it possible to connect with other inventory systems available in the district?*

After a Zoom meeting about FERPA concerns and equipment checkout software, Chien Shih offered to provide Film/TV with a pro/con evaluation of the three vendors listed below and their media-equipment checkout systems. WebCheckout was the vendor indicated on the IPBT request.

WebCheckout: <http://www.webcheckout.net/>

Cheqroom: <http://www.cheqroom.com/>

Studio Suite: <https://www.studiosuite.com/>

We provided Chien with the following important factors in the decision-making process. He will also consider cost and said that he may be able to get a discounted price. Of course, Chien will be familiar with other inventory systems in the district that require remote access, as well as maintenance and FERPA concerns.

- Students, faculty and staff should be able to log in remotely and reserve equipment themselves through the website
- Rooms in the lower level of the Advanced Technology Center (ATC) should also be available for student reservation with time/day slots for auditions, rehearsals and shoots
- Some amount of automation of the above would be needed, as staff and faculty teaching schedules change on a quarterly basis
- Ideally and very importantly, the software should integrate with Banner's quarterly student class rosters, so the equipment manager would not have to update this information manually for every production class taught every quarter (for example, WebCheckout has such a module for roster integration)
- Faculty/equipment manager/staff should be able to check which student has reserved or checked out what equipment and for how long
- Software should allow for bar-code logging of equipment
- Faculty and staff should be able to sort equipment by several sub-categories, such as brand, type of equipment (cameras, lenses, tripods, light kits, microphones) and quantity available for checkout
- Software should be able to track receipts of orders and save them as .pdf files for our records
- Students/equipment manager/faculty should be able to note damage/repair issues online
- Software should be able to separate and track both equipment intended for checkout and equipment reserved for sound stage and in-house use
- Faculty should be able to request/reserve equipment for in-class demonstrations, which will be separate from equipment intended for check-out use by students
- FERPA privacy regulations should be observed by the software in the way that it stores - or does not store - sensitive personal information
- If not cloud-based, who performs software updates?
- What kind of training/support is provided?
- Any remote hosting or firewall issues that must be considered?

**Dance:** *Since prices can range for video cameras, is there a specific set of parameters for one?*

Dance video camera replacement requested -Instructional Equipment Dollars- IPBT

The estimate and quote for a new video camera and equipment for Dance classes to be used for classes held both in VPAC and PE11U- in order to record student classes, rehearsals and performances has been spec and quoted last year January 2016. The quote includes a professional camcorder, a battery pack ,charger,adapter ,flash memory cards, camera case, tripod , microphone- Canon XA30 model.

total cost quote \$3,500.00 dollars January 2016

## Physical Science Math & Engineering

**CHEM:** *We were informed that the dry ice maker was purchased. Should this be on the Instructional Equipment list?*

The dry ice maker was listed as need in our Annual Program Review submitted nearly one year ago (April 2016). Given the long time lapse in equipment funds allocation and a more immediate need for the dry ice maker, the Department decided to purchase the dry ice maker from other available funds. Consequently, we no longer have a need to purchase this device. However, if funds are available, we would like to apply them toward other equipment (GC Mass Spectrometer) that was left off the instructional equipment list in order to prioritize the dry ice maker.

**ENGR:** *Is this for a lab that is up for refresh via ETS since the current desktop computers are obsolete (as indicated in the justification)?*

The 30 desktop computers in the S48 engineering room are not yet on the ETS refresh list. Due to the large increase in engineering enrollment over the past three years, they will continue to be used in conjunction with the newly requested laptops. The requested 8 Dell laptops are also much more flexible and can be used in the front rows of S48, where the current large computers obscure student views of the board and faculty view of students. The laptops can also be used in other engineering classrooms when needed. The older (but not yet replaceable) desktop machines will continue to be used until they can be refreshed. They can be better utilized in the separate engineering work areas, where they will not obscure class lessons.

**GEO:** *Is this a computer that is up for refresh by ETS?*

The existing geology computer is not yet on the ETS refresh list. The old machine will continue to be employed, but the new machine will meet laboratory growth and additional requirements in geology, astronomy, and meteorology laboratories.

**MATH:** *Are the laptops able to be funded by BSSOT funding? Have they already been purchased?*

The laptops were not part of the BSSOT grant funding plan – that grant requested money for calculators, which are currently being ordered, and there are no hardware funds remaining to purchase the laptops requested through instructional equipment.

## Social Sciences and Humanities

**ANTH:** 1. Why is a projector being requested? Has a request or notification been made to ETS for L24? 2. Are the videos/DVDs requested available via the Library (via physical check out or streaming media)?

1. The projection of DVD's in L-24 is not sharp, it is very faded. I did bring it up with the ETS requesting them to change the bulb. I was informed that the mounted projector needed to be replaced and /or the DVD player. Also, unlike the Mac's in other smart classrooms, the one in L-24 does not have a CD drive either.

2. The DVD's we want to purchase for the program are not available at the Library or through Kanopy. They are classic ethnographies and some current anthropology films.

**GEOG:** Are the videos/DVDs requested available via the Library (via physical check out or streaming media)?

Only one of the DVDs ("Which Way Home," Bullfrog Films, 2010), on the list, is available in the Library. It is, at the very least, inconvenient for instructors to check out library copies because the DVD may not be available for check out, on the day an instructor plans to use it in class. That uncertainty would interfere with planning the syllabus at the start of each quarter. The content of these films is integral to the themes discussed in class, the films are not just supplemental materials.

The documentary film DVDs are available for rent. Rental rates are cheaper for a one-time use but department faculty would use these films several times over several years. It makes more sense to invest in purchasing the films over paying a rental rate of \$95 for a one-time use.

**SOCIOLOGY:** Are the videos/DVDs requested available via the Library (via physical check out or streaming media)?

It does not seem unreasonable to expect that in a college of our size we might have more than one copy of a film. In addition, given that instructors are often adapting their content to address both the unique needs of a class and also current events and other unexpected issues, it also doesn't seem unreasonable that a department might want a copy of a film "in house" and not have to worry about whether one has planned far enough in advance to look to see whether a library copy is available (and to hope and pray that it actually is, when you need it).

However, despite this, I nonetheless looked up the films we submitted on our list. (And as a side note, I would mind the labor of this less had ANY of the budget requests I have ever submitted during my now more than a decade as Chair ever been granted.)

Here are film that ARE NOT in the library collection:

Transgeneration

Born Rich

Small Time Crooks

Precious Knowledge

Capitalism: A Love Story

Makers (except for Volume 2)

The Harvest/La Cosecha

Here are films that ARE in the library collection but that we would still like copies of anyway for the above reasons:

Tough Guise 2

The Mask You Live In (and checked out until 3/13 so functionally not available if we needed it in the next two weeks; see my comments above)

Race: The Power of an Illusion

Fruitvale Station (and checked out until 3/15 so functionally not available if we needed it in the next two weeks; see my comments above)

Miss Representation (and checked out until 3/13 so functionally not available if we needed it in the next two weeks; see my comments above)

Makers (only volume 2)

Inside Job