

# APPROVED Executive Committee of the De Anza College Academic Senate

## Agenda for January 22, 2017 Location: ADM 109

TIMES	TOPIC	PURPOSE	LEADER
2:30 – 2:35	I. Welcome	I	Chow
2:35 – 2:40	II. Approval of Agenda (Notes of December 4 meeting were approved via Senator email votes) <ul style="list-style-type: none"> <li>● All in favor, agenda passed.</li> </ul>	A	Chow
2:40 - 2:50	III. Needs & Confirmations <ul style="list-style-type: none"> <li>● <a href="https://docs.google.com/spreadsheets/d/1luXpifVGCNzynkinTmCWgVBAzcK2zpcCGf5IcDB3GHk/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1luXpifVGCNzynkinTmCWgVBAzcK2zpcCGf5IcDB3GHk/edit?usp=sharing</a></li> <li>● Paul Klingman is interested in serving on the CTE committee</li> <li>● BSI/SE/SSSP Integrated Planning Advisory Cmte- vote/confirm? Wait a week? Group agrees to wait on both of the confirmations for this week (both Career &amp; Technical Education Institutional Advancement Cmte)</li> </ul>	I D A	Nguyen
2:50 – 2:55	IV. Proposed Amendment to Academic Senate By-Laws: Position Title of Academic Senate “Executive Secretary” to “Documentarian/Treasurer”(1 <sup>st</sup> Reading) <ul style="list-style-type: none"> <li>● <a href="https://drive.google.com/file/d/1aHWvMmpERJSuUbXHjTxMHPZiFo3EvyjKL/view?usp=sharing">https://drive.google.com/file/d/1aHWvMmpERJSuUbXHjTxMHPZiFo3EvyjKL/view?usp=sharing</a></li> <li>● Make sure that there is not a conflict of title elsewhere?</li> <li>● Is there a standard for titles amongst Academic Senate. (Link to ASCCC: <a href="https://asccc.org/about/bylaws">https://asccc.org/about/bylaws</a>). Karen will check and get back to us.</li> </ul>	I D	Chow, De Toro
2:55 -- 3:20	V. Committee and Taskforce Reports (from Bolded committees): <ul style="list-style-type: none"> <li>● Chancellor’s Equity For Excellence</li> <li>● Equity Action Council</li> <li>● CTE Institutional Advancement Committee</li> <li>● <b>College Council</b></li> <li>● Campus Budget</li> <li>● <b>Chancellor’s Advisory Committee</b></li> <li>● Enrollment Advisory Team (EAT)</li> <li>● <b>Instructional Planning and Budget Team</b></li> <li>● <b>Student Services Planning and Budget Team- Veronica</b> (<a href="https://docs.google.com/presentation/d/19yUP4za-CAL6T_HGtBMEmbzcXDrQwi_9uhSx9g9n18/edit?usp=sharing">https://docs.google.com/presentation/d/19yUP4za-CAL6T_HGtBMEmbzcXDrQwi_9uhSx9g9n18/edit?usp=sharing</a>), questions regarding the replacement position for John Cognetta as a faculty or administrative position</li> <li>● Curriculum</li> <li>● Starfish</li> <li>● Senate subcommittees</li> </ul>	I D	Nguyen, Avila, Chow, others
3:20 – 3:35	VI. Administrative Policy 4236 Advanced Placement Credit (1 <sup>st</sup> Reading)	I D	Chow

	<ul style="list-style-type: none"> <li>• <a href="https://drive.google.com/file/d/1wGFeP14OHQhRvBvN3Kc9H_UgUvyMKe2r/view?usp=sharing">https://drive.google.com/file/d/1wGFeP14OHQhRvBvN3Kc9H_UgUvyMKe2r/view?usp=sharing</a></li> <li>• Discussion over this process already occurring in some areas, Karen clarified that not all areas are, Renee is being super diligent with this for our campus, units awarded do not indicate specific course credits.</li> <li>• This only reinforces the state requirements.</li> </ul>		
3:35 – 3:50	<p>VII. Board Policy &amp; Administrative Policy 5700 Intercollegiate Athletics (1<sup>st</sup> Reading)</p> <ul style="list-style-type: none"> <li>• <a href="https://drive.google.com/file/d/1qk_hrcM7wcyZQsqmEa3hvbj-Z_x5HyAX/view?usp=sharing">https://drive.google.com/file/d/1qk_hrcM7wcyZQsqmEa3hvbj-Z_x5HyAX/view?usp=sharing</a></li> <li>• Discussion ensued</li> </ul>	ID	Lee-Wheat, Williams, Bracy
3:50 – 4:05	<p>VIII. Winter 2018 Enrollment Update</p> <ul style="list-style-type: none"> <li>• Vice President Espinosa-Pieb (hereafter VP E-P): Winter 2018: 149 class cancellations (Mallory generated numbers) translated into 1,055 students impacted. Because of deans and faculty outreach to impacted students and because of time available for students to find and enroll in other classes (esp those impacted by 12/19 cancellations), all but 68 ultimately enrolled in classes, and some enrolled in more units than they originally were enrolled in. Ultimately, was able to save \$1.1 million in costs, BUT this came in the form of sacrifices made by adjunct faculty who lost course teaching assignments.</li> <li>• Mary Pape - add code question, discussion regarding potential changes in the add procedures (giving teachers ability to add on the spot, expiring add codes, etc.)</li> <li>• Marc Coronado question: “Making” a course = you get to 20 enrolled students; “Filling” a course = if class is capped at 50, 37 seats are filled. If class is capped at 30, then “filling” it would be at 25. Class capped at 25 would be filled at 20.</li> <li>• Pres. Murphy: With an enrollment decline, it decreases the base (with a time lag for the state to readjust the base as we are given some time to get back to prior level). The district has been chasing enrollment for the past 3 years using adjunct faculty dollars, and now scheduling needs to be adjusted to the new downsized population. Although this saves money, unfortunately it also represents colleagues not getting assignments.</li> <li>• Chris DiLeonardo: Concern that there are students who are taking classes at multiple community colleges. Could we be marketing to our own students to stay only at our campus? VP E-P said yes, we are tracking students who attend the other CCCs, in addition to UC and CSUs.</li> <li>• Veronica Avila: Are we losing Latinx students because we are not identified as a Hispanic Serving Institution. Pres. Murphy. and VP E-P: - we are very close, must be 25% of the annualized FTES, and we are at 23%. We are 6% down specifically in Latino students. Rob Mieso (Assoc. VP of Student Services &amp; Outreach Director) has established relationships with Fremont Union high schools and San Jose high schools.</li> </ul>	ID	Espinosa-Pieb
4:05 – 4:25	IX. Guided Pathways & Equity For Excellence	ID	Chow

	<ul style="list-style-type: none"> <li>• <a href="#">Did not get to this item</a></li> </ul>		
4:25 - 4:30	<p>X. Good of the Order and Appreciations</p> <ul style="list-style-type: none"> <li>• <a href="#">1/25 Thursday 11-1 De Anza Club Day: Mary Sullivan will be in the Main Quad coordinating a Speak up event, and gathering pledges in exchange for free De Anza 50th Anniversary t-shirts</a></li> </ul>	I	All

A = Action                      D = Discussion                      I = Information

To access the agenda and meeting documents visit <http://www.deanza.edu/gov/academicssenate/>

<b>OFFICERS AND SENATORS</b>	<b>Others</b>
<p><a href="#">Karen Chow- President</a>  <a href="#">Jim Nguyen –Vice President</a>  <a href="#">Alicia De Toro – Executive Secretary/Treasurer</a>  <a href="#">Yael Karmi-PT</a>  <a href="#">Mary Donahue - PT</a>  <a href="#">Paul Klingman– App Tech</a>  <a href="#">John Walton – App Tech</a>  <a href="#">Bob Kalpin – BHES</a>  <a href="#">Peter Miskin – BHES</a>  <a href="#">Mia Breen – Bus/CIS</a>  <a href="#">Mary Pape- Bus/CIS</a>  <a href="#">Milena Grozeva Levy- CA</a>  <a href="#">Elizabeth Mjelde (on PDL in Fall) - CA</a>  <a href="#">Nellie Vargas-CD&amp;E</a>  <a href="#">Robert Alexander – Counseling</a>  <a href="#">Rob Clem - Counseling</a>  <b>Vacancy</b> – DSPS  <a href="#">Maria Delas-DSPS</a>  <a href="#">Catie Cadge-Moore– IIS</a>  <a href="#">Marc Coronado—ICS/IIS</a>  <a href="#">Cheryl Balm –PSME</a>  <a href="#">Chris Dileonardo- PSME</a>  <a href="#">Iva Tracey- LA</a>  <a href="#">Cecilia Deck, LA</a>  <a href="#">Laura Chin - SSH</a>  <a href="#">My Linh Pham - SSH</a>  <a href="#">Arden Kragalott PE</a>  <a href="#">Scott Hertler- PE</a></p>	<p><a href="#">Brian Murphy-DA Pres</a>  <a href="#">Christina Espinosa-Pieb-VPI</a>  <a href="#">Bob Stockwell- FA</a>  <a href="#">Lorna Maynard–CS</a>  <a href="#">Veronica Avila- Student Services Planning and Budget Team</a></p>

Tom Dolen – LR

Mary Sullivan – SD

Erik Woodbury - Curriculum Committee