

De Anza Academic Senate

Summer Finance Meeting

Date: July 24, 2023

Time: 1:00 pm-2:00 pm

Location: Zoom

Attendance

Erik Woodbury, President

Patty Guitron, Vice President

So Kam Lee, Executive Secretary

Minutes			
Time	Topic	Purpose	Discussion Leader
1:30-1:35	Call to Order	I/D	Woodbury
1:35-1:40	<p>Updates to Officers to Access Bank Accounts</p> <p>Discussion on updating the officers/signers of the Senate bank account. Erik Woodbury, the new President is already on the account. Outgoing President Cheryl Jaeger Balm should be removed from the account. New officers, Patty Guitron (Vice President) and So Kam Lee (Executive Secretary), should be added to the account.</p> <p>The election results were announced in the June 5, 2023 meeting.</p> <p>Erik Woodbury moved to add the new officers and remove outgoing officers to the Academic Senate's US Bank account. Patty Guitron seconded. All ayes. Motion approved.</p>	I/D/A	Woodbury
1:40-2:00	<p>Updates to Ongoing Projects</p> <p>Needs and Confirmation</p>	I/D/A	All

Hiring Committee, Staff Development, Director
Thomas Ray, Chair, AVPI
Erik Woodbury, EO rep, Chemistry, Senate, faculty
Lydia Hearn, Language Arts, faculty
Tom Dolen, division rep, faculty
Claudia Guzman, department, classified

No objection. Unanimous consent.

Erik Woodbury reported on his meeting with President Lloyd Holmes on campus and district issues. He will be meeting with Trustee Peter Landsberger on Wednesday. Erik will reach out to current senators, division deans, and department chair in preparation for the new school year

Patty Guitron will be updating the Senate website.

The updated FSA has been approved. Still working with Kathy Perino, FA, to determine missing disciplines for some classes. Under the new eLumen system, in the future Curriculum could generate the report for reviews and Senate approval to improve the current process.

There was general discussion on updates and revisions to the Senate Bylaws and Constitution to better address the needs and plan for the future.

The officers will meet Wednesday, July 24, 10:30 am at US Bank, 10381 S De Anza Blvd, Cupertino, CA 95014. There will be no Senate office hour that day.

Meeting adjourned at 1:23 pm.

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Erik Woodbury

08/01/2023

Patricia Gutron

08/01/2023

SoKam Lee
SoKam Lee (Aug 1, 2023 13:29 PDT)

08/01/2023











De Anza Academic Senate Summer Financial Meeting Minutes

Final Audit Report

2023-08-01

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