

# **The De Anza Academic Senate**

## **Approved Notes of the meeting of October 15th, 2012**

**Senators and Officers present:** Ahrens, Anderson-Watkins, Botsford, Bryant, Chenoweth, Chow, Donahue, Dunn, Freeman, Glapion, Hanna, Hanzimanolis, Kryliouk, Newell, Larson, Leonard, McCart, Pacheco, Schaffer, Setziol, Sullivan, Swanner, Truong, and VonMatt

**Senators and Officers Absent:** Cruz, Kang, S.Lee, Quintero, and Suits

**DASB:** Tatynana Grinenko

**Classified Senate:**

**Administrative Liaison:** Rowena Tomaneng

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Mary Bennett, Laurel Torres, LaQuisha Beckum, and Mary Pape

**Curriculum Co Chair:** Anu Khanna

**Faculty and Staff Development:** Jackie Reza

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:31, a quorum being present.**

**I. Approval of Notes and Agenda:** The agenda was approved as distributed with a rewording of item V to FHDA Faculty and Staff Art Show and Halloween Bookstore Event Budget Request. The notes of October 8th were approved as distributed.

**II. Needs and Confirmations:** Alex Giardino was confirmed for service on the Ruben Abrica-Carrasco Tenure Review Committee. Tom Beggs was confirmed for service on the Reza Majlesi. Ram Subramaniam, George Krestas, and Rachel Pacheco were confirmed for service on the Erik Woodbury Tenure Review Committee. Doli Bambhania, Marek Cichanski, and Jason Damjanovic were confirmed for service on the Usha Ganeshalingam Tenure Review Committee. There is a need for a faculty member to serve on the District Hardware and Software Standards Committee.

**III. Academic Senate Budget Report:** Setziol distributed and presented a budget sheet showing opening balance for Fall 2012 and expenses and revenue to date. He noted that the opening balance was higher than last year and in line with a trend dating back five years of an increase in opening balance of approximately \$1,000.

**IV. Mental Health Speaker Budget Request:** Andrew Phelps was present and distributed two documents, one a profile of proposed guest speaker Nancy Scheper-Hughes, and one titled “Social Roles at De Anza” which was an assessment of current situations at De Anza for students with disabilities, especially mental ones, and a request of somewhere between \$500 and \$800. He was joined by Cynthia Kaufman.

After the presentation and multiple questions from the Senators, **it was MSCU (Leonard/Hanna) to** table the item for two weeks and to have Phelps and possibly Kaufman return with a specific funding request and an answer to the question “Will the Academic Senate be a co sponsor or the sole sponsor”.

**V. FHDA Faculty and Staff Art Show and Halloween Bookstore Event Budget Request :** After some confusion about the title of the show, it was clarified that the title was “Art Faculty/Staff Show”. Chow explained her request for \$50 to support the opening of the show. Chow then introduced the group to a new event, a bookstore Halloween social event for faculty and staff. For this event Chow requested \$50 each for prizes for best faculty costume, best decorated pumpkin, and supplies and decorations. After a brief discussion **it was MSCU (Leonard/Hanna)** to approve all of Chow’s requests for a total of \$200.

**VI: New Final Exam Schedule Spring 2013 Pilot:** Anu Khanna presented a proposed change in the final exam schedule. The proposal is the culmination of a four year effort and came about to address several serious problems with the current schedule. Primarily, conflicts like room conflicts and students being scheduled for two different finals at the same time and finals being scheduled on days other than classes were scheduled, resulting in work conflicts for students and for part time faculty. The proposal solved virtually all of the problems by having final exams start at the same time and on the same day as classes are scheduled to meet regularly. To do this required the final exam period to expand to all five days of the week and to shorten the time of individual finals from two hours to an hour and fifty minutes. These side effects were the source of most of the less than supportive comment. After thoughtful discussion, **it was MSCU (Sullivan/Botsford)** to approve the proposal and to direct the officers to take it to the Faculty Association to pursue a Spring 2013 pilot implementation.

**VII. Course Requisite Removal Consultation:** Anu Khanna presented a form initiated by her and reviewed by the officers. She explained the purpose of the consultation and the use of the form. Thoughtfulness, consideration of factors like articulation agreements requiring prerequisites, and discussion among department faculty were cited as primary reasons for having a process. Departments utilizing and completing the process will be doing a five year revision which will reset their five year review obligation to five years from the completion point. It was **MSCU (Leonard/Hanna)** to approve the form and the process.

**VIII. SSPBT and IPBT Updates:** The SSPBT has been trying to match new levels of funding with new levels of service responsibilities via the Student Success Act. They also discussed the Student Services role in the new prerequisite clearing processes. Leonard reminded the group of the required one year period for maintaining grading records in order for the grades to be clearly valid. No one present appeared to know what would be the ramifications for faculty and or students if records were not kept the required amount of time. Bryant reported again on the final prioritization of potential budget cuts. He again reminded the group that the outcome of the IPBT recommendations need not be the implementation of the odious list. Setziol emphasized that faculty need not feel powerless and he and Bryant encouraged faculty to contact FA and College President Murphy to tell them how they felt about the potential results of cuts identified.

**IX. Cross listed/FSA Update:** Setziol distributed a proposed timeline for divisions to finish revising their Courses Into Disciplines and FSAs Report (including cross listing/FSA problems and consultation as appropriate with Foothill faculty) and bringing the revised reports to the Executive Committee. The timeline was approved without objection after Setziol explained that the ordering of when the reports were due was based on a projection of the relative size and complexity of tasks.

**X. Good of the Order:** - Sullivan announced a series of Health Services workshops on stress, anxiety, and depression. See Mary for further information.

- Contrary to what was announced at the October 8<sup>th</sup> meeting, there will be no free flu shots for faculty and staff this year. There will be shots for students as announced.
- Two concerts benefiting scholarships for music students will take place. The first is Friday, October 19<sup>th</sup> and the second is Friday, October 26<sup>th</sup> at 7:30 PM in the Visual and Performing Arts Center. Both concerts feature internationally known virtuoso performers.
- CPR Training begins Friday, October 19<sup>th</sup> and will take place four consecutive Fridays. See Donahue for details.
- Reminders – The ASCCC Legislative Committee will meet at De Anza Monday, October 22<sup>nd</sup>. Members of that committee have been invited to attend the Executive Committee meeting that day. Also, the Senators were reminded to go to the ASCCC link on our group’s website for Fall Session resolutions and the paper on Program Discontinuance up for adoption at the session.

**The meeting was adjourned at 4: 29**