



## COLLEGE COUNCIL MEETING

Thursday, February 23, 2005

Don Bautista

3:00 p.m. – 5:00 p.m.

DRAFT

**Present:** B. Baldwin, A. Callahan, N. Canter, R. Hansen, J. Hawk, L. Hearn, L. Jenkins, A. Khanna, A. LaManque, J. Miner, B. Murphy, O. Patlan, D. Shannakian, M. Winters

**Absent:** R. Covington, C. Espinosa-Pieb, R. Griffin, G. Ho, B. Seabra, P. Setziol

### I. Burning Issues

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◆ B. Baldwin, Chief Steward for SEIU raised the issue of an apparent lack of respect towards classified workers. A discussion followed regarding training, teambuilding, communication, climate and culture at De Anza College. B. Murphy questioned the status of the mutual respect project and will discuss with J. Enright a plan for training of all employee groups.

◆ B. Murphy questioned the status of the Enrollment Management Group with respect to shared governance and asked College Council members to provide feedback. What is the unique contribution of this group? Should the Enrollment Management Group be incorporated into the Campus Budget Team? Planning and Budget Team? The Enrollment Management Group is a broad-based planning group, and has a focus that goes beyond resources. What is the formal charge of this group (vs. a short-term fix) and interface?

B, Murphy will clarify the charge of the Enrollment Management Group and raise the long-term question which is a strategic planning question. He will discuss further with L. Hearn and the vice presidents.

Next steps: What is shared governance? What does shared governance mean? Is there a need to review the functionality of shared governance, i.e., PBTs, CBT?

II. Meeting Minutes of January 19 and January 26 were approved by consensus.

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### III. Budget Update '06-'07

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J. Hawk reported that we do not currently have a rollout of the '06-'07 budget. She reported that the State was looking at allocating unfunded growth dollars. This could amount to \$25 per FTES. Dollars would be available one year from now, in January/February 2007. This would be one time dollars only.

De Anza College will be receiving \$1.4MM for Maintenance and Operations as a result of the increase in college's square footage. These monies will be used for grounds, custodial, and HVAC requirements due to the new Student & Community Services, Kirsch Center and Stelling Parking Structure.

The need for a budget restoration strategy was raised again.

### IV. Bond Planning

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The board unanimously approved the bond measure for the June 6 ballot in order to meet the district's long-term facility and equipment needs. J. Hawk referred to the handout, "2006 Bond Measure Cost Summary" and provided an overview of the document. Although a process has yet to be determined to reduce the amount of the original bond of \$549 to \$490 MM she stressed the need for a process for prioritization of projects.

We will have more flexibility using the Facilities Master Plan and methodology outlined for making changes, but not for major shifts in spending.

B. Murphy noted the following:

- No administrator salaries may be paid with bond funds
- This bond measure is a 5-10-15 year process with annual negotiations; we need to develop process or needs assessment for De Anza College priorities.
- There may be general fund savings due to the bond; we may want to think about potential uses for these savings.

J. Miner requested a revised 2006 Bond Measure Cost Summary document for general distribution to avoid miscommunications.

#### V. Strategic Planning Process

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The Strategic Planning Process Steering Committee will review the proposal prepared by A. LaManque, D. Salah and M. Abrahams. The rollout of the proposal is scheduled for May 4 and 5. We will invite a group of 100 to include campus and community representatives. The first part of the process will involve interviews to identify issue, begin conversation, develop scenarios, and long-term priorities. An external consultant will be hired to work with us on the rollout. This information will then be brought back to college council for review.

#### VI. Quick News and Wrap Up

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R. Hansen reported on the Community College Initiative which is on the ballot for November.

L. Hearn questioned the summer quarter start date of Monday, July 3 vs. Wednesday, July 5. There was no interest on behalf of the district for changing the date from July 3. This question led to further discussion regarding the need to review the annual calendar, start date, breaks and graduation. With a quarter system there is little flexibility for students transferring to an educational institution on a semester system.

A half-day teaching conference, being developed by L. Hearn and S. Breiter, is scheduled for Friday, April 28. This conferencing will include pedagogical strategies spanning disciplines.