



COLLEGE COUNCIL MEETING

Thursday, June 8, 2005

Don Bautista

3:00 p.m. – 5:00 p.m.

DRAFT

Present: B. Baldwin, N. Canter, R. Griffin, R. Hansen, J. Hawk, L. Hearn, L. Jenkins, A. Khanna, K. Kyne, A. LaManque, J. Miner, B. Murphy, O. Patlan, Y. Ramirez, P. Setziol, T. Suen, D. Shannakian, M. Winters

Absent: R. Covington, C. Espinosa-Pieb

Introductions were made to the newly-elected DASB President, Tony Suen and Executive Vice President, and Yessenia Ramirez.

I. Meeting Minutes of May 25, 2006 were approved by consensus.

II. Course Management System

L. Elvin joined college council to present the Moodle course management system. Moodle has been selected as the De Anza College course management system and one of the features of Moodle is the ability to brand it as our own. The Tech Task Force selected the name Catalyst as the term promotes educational change. L. Elvin brought this agenda item forward to college council for comments. College Council concurred with the Catalyst branding.

III. Graduation Survey

A. LaManque shared a powerpoint presentation of a graduation survey from 2004-05. A survey was emailed to students who obtained a degree or certificate a year ago. Of a 1400 sample group, we received a 22% response (316 students). Graduates were asked questions about their experiences at De Anza College as well as their current employment status.

Highlights:

- 55% of the respondents indicated they continued their education at a 4-year institution.
- 28% of the respondents indicated job placement assistance would be helpful for students.
- Only 2% of the respondents indicated they would NOT recommend De Anza College to others.

Discussion followed with regard to why students leave De Anza College. Is there a way to track this information? Possible tracking vehicles include exit interviews, on-line or in-person questionnaire at point of requesting transcripts, or at the point of dropping classes. Other suggestions included sending a follow-up letter, email or phone call to obtain input. Opportunities exist for better coordination and use of services between career counseling, Career Center and Transfer Center.

IV. Measure C

New instructional equipment and technology information was requested from all areas in January. Simultaneously, the original bond request was scaled back from \$540M to \$490M resulting in reductions in all levels. Instructional equipment has been preserved to a greater degree. The Tech Task Force recently reviewed requests totaling \$12.827M from the PBTs in technology and equipment requests for the 1st draw. We only have \$8M to fund these requests and will need to

prioritize these. A joint meeting of the Technology Task Force and Campus Budget will submit information for the 6/22 College Council meeting while the Facilities Committee will be working on developing prioritization for Measure C projects and staging requirements. Together, they will establish criteria to review work submitted by the PBTs.

We are targeting to have college council recommendations for the July 10 Board of Trustees meeting.

Discussion/Review Process

- Mediated Learning Center offers many different uses of space
- Facilities Committee reviewing renovation and small cap requests for the 6/22 college council meeting.
- With regard to facilities, we are looking at instructional space needs, program movement to maximize staffing issues, classroom size, efficiencies and flexibility with regard to facilities
- Individual faculty, Academic Senate and Classified Senate are able to provide input into the process.

Furniture dollars have been scaled back. Ergonomic workshops are taking place to identify furniture needs of faculty, staff and classified staff. Installation and disposal of desk-top technology is being reviewed and a replacement prioritization is needed.

Discussion took place regarding part-time office space. The Facilities Committee will address this issue next week and review criteria of load, years of service and those on Article 19. Possible pod areas include the Science Center and Kirsch Building, Administration Building or Mediated Learning Center for public space for faculty and staff. This is an area for collaboration.

Measure C projects – no dialogue until Fall 2006

V. IPBT Facilities Prioritization

Original request was submitted 2 weeks ago. J. Miner requested requisitions in program reviews be installed by Fall Quarter. Deans are to submit information next week with each to receive a \$50,000 cap from a \$600,000 total.

Priorities will be given to new activities and initiatives.

P. Joseph identified desks with modular chairs from attending a women's writing workshop @ Skyline College as being an excellent solution to several problems.

VI. Burning Issues

- Next steps for no smoking procedures, enforcement policies and alternatives are on the agenda for the next Chancellor's Advisory Council. Discussion followed regarding policy abusers and the need for alternatives for smokers, e.g. better signage and shelters in inclement weather. Education is a key piece to this issue.
- Academic Senate Election Results for 2006-07: Lydia Hearn, President; Wayne Chenoweth, Vice President and Paul Setziol, Executive Secretary.
- B. Baldwin can provide SEIU representative information for hiring committees and reclassifications.